

COUNTY BOARD OF SUPERVISORS

Courthouse, Clay Center, Nebraska, December 19, 2023 at 9:00 A.M.

The Clay County Board of Supervisors met December 19, 2023 as per public notice given in the Clay County News on December 13, 2023 a copy of the proof of publication being on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. Chairman L. Wayne Johnson presided with roll call showing the following present: Scott Bitterman, Eric Samuelson, Glen Becker, James Pavelka, Ivan Fintel, Dick Shaw and L. Wayne Johnson. Minutes of the meeting held December 12, 2023 were mailed to the board members. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman, L. Wayne Johnson stated that the open meeting law poster is posted on the west wall in the back of the room.

All present stood for the Pledge of Allegiance.

Motion by Fintel and seconded by Pavelka to approve the minutes of the meeting held December 12, 2023 as mailed. On roll call, yea: Bitterman, Samuelson, Becker, Pavelka, Fintel, Shaw and Johnson. Motion carried.

Thomas Roemmich, II, Highway Superintendent provided his road report and advised that the crews have been working on tree shredding, culverts and driveways. Supervisor Samuelson reported that he had contact with the contractor for Hamilton Telephone and the concern with the fiber conduit has been taken care of. The Easement request of Hamilton Telephone that was tabled last week will be on the agenda next week. Roemmich reported that the monies from the Federal Funds Purchase Program will be received next spring.

Roemmich presented the Agreement Between Clay County("Owner") and Midwest Infrastructure, Inc ("Contractor") for Construction Contract and Notice to Proceed for the Railroad Bridge Project on County Road W. Motion by Bitterman and seconded by Fintel to approve the Agreement Between Clay County("Owner") and Midwest Infrastructure, Inc ("Contractor") for Construction Contract and Notice to Proceed for the Railroad Bridge Project on County Road W and authorize the Chairman to sign the same. On roll call, yea: Bitterman, Samuelson, Becker, Pavelka, Fintel, Shaw and Johnson. Motion carried.

Jeff Franklin, County Sheriff, discussed with the Board that he would like to consider putting some vehicles on surplus. Franklin will get together with Clerk Aksamit to review titles and make an Inventory of Sheriff Department vehicles and a list for surplus.

Haley Malone, Emergency Manager, discussed NIMS training recommendations for County employees. Chairman Johnson would like to gather some more information from NEMA regarding levels of training.

Robin Gilbert, Clay County Treasurer, presented a Resolution to release a Pledge with Waypoint Bank. Motion by Pavelka and seconded by Fintel to adopt Resolution #23-24 to release the Waypoint Pledge (CUIISP #54347YAT1) as recommended by the County Treasurer. On roll call, yea: Bitterman, Samuelson, Becker, Pavelka, Fintel, Shaw and Johnson. Motion carried. (Resolution on file in the Clerk's Office)

Jordan Suarez, Zelle HR Consultant, presented the final draft of the updated Clay County Employee Handbook reflecting all revisions made after NIRMA's comments were reviewed.

The updated Clay County Employee Handbook had been sent to the Elected officials and those Appointed Officials who supervise employees. These officials were invited to provide feedback or concerns to Zelle HR for consideration. The board went over changes and answered questions. A Joint Resolution and Agreement was prepared for the County Board and the Elected Officials to sign. Those that were not in attendance at the meeting will be able to sign the Joint Resolution and Agreement at a later time. Motion by Becker and seconded by Fintel to adopt Resolution #23-25 Joint Resolution and Agreement to put into place the updated Clay County Employee Handbook, effective January 1, 2024. All Clay County employees will be required to return the Acknowledgement of Receipt of the Handbook to the County Clerk's office by December 31, 2023. On roll call, yea: Bitterman, Samuelson, Becker, Pavelka, Fintel, Shaw and Johnson. Motion carried.

Jordan Suarez would like to come down to Clay County next week to host a couple meetings to advise employees of the changes in the Handbook and answer any questions employees may have.

Motion by Pavelka and seconded by Fintel to adjourn this meeting at 11:08 A.M.; next regular meeting scheduled for December 26, 2023. On roll call, yea: Bitterman, Samuelson, Becker, Pavelka, Fintel, Shaw and Johnson. Motion carried.

Cassie Aksamit, Clay County Clerk

L. Wayne Johnson, Chairman