

COUNTY BOARD OF SUPERVISORS MEETING MINUTES

The Clay County Board of Supervisors met at the Courthouse, Clay Center, Nebraska on April 16, 2024 at 9:00 A.M., as per public notice given in the Clay County News on April 10, 2024 a copy of the proof of publication being on file in the County Clerk's Office. Availability of the agenda was communicated in the advance notice of the meeting. All of the proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chairman L. Wayne Johnson stated that the open meeting law poster is posted on the west wall in the back of the room and presided with roll call showing the following present: Scott Bitterman, Eric Samuelson, Glen Becker, Jim Pavelka, Ivan Fintel, Richard Shaw and L. Wayne Johnson.

All present stood for the Pledge of Allegiance.

Minutes of the meeting held March 26, 2024 were provided to the board members prior to the meeting. Motion by Pavelka and seconded by Becker to approve the minutes of the meeting held March 26, 2024. Upon roll call, the vote was as follows: Aye: Samuelson, Becker, Pavelka, Fintel, Shaw, Bitterman and Johnson; Nay: None. Motion carried.

Thomas Roemmich, II, Highway Superintendent presented his roads report. Tom has been working on getting an estimate for asphalt overlay throughout the County. At this time, Clay County has approximately 56 total miles of asphalt. Records show that about eleven (11) years ago it cost Clay County approximately \$6 million to do an asphalt overlay on 47 miles. Today's estimated cost for the 47 miles of asphalt overlay is approximately \$16.6 million. Of these 47 miles, about 11 miles of them are the roads to and through the U.S. MARC, in which many representatives of Clay County have been trying to express concerns, to several parties on the State and Federal levels, of the cost to overlay these 11 miles. Tom and the County Clerk will work on gathering information on the miles in most need of an overlay at this time as well as reaching out to the road bond company to see what a bond would look like for an overlay project.

An easement request was presented from South Central Public Power District to bury an electrical line starting at a point 540 East of the NW corner of the NW ¼ of 9-7-6 crossing County Road 318 to the SW ¼ of 4-7-6. Motion by Fintel and seconded by Bitterman to approve the easement request as presented. Upon roll call, the vote was as follows: Aye: Becker, Pavelka, Fintel, Shaw, Bitterman, Samuelson and Johnson; Nay: None. Motion carried.

An easement request was presented from Brad Shuck to bury an electrical line from the SW ¼ of 15-5-5 crossing County Road 304 to the NW ¼ of 22-5-5. Motion by Shaw and seconded by Pavelka to approve the easement request as presented. Upon roll call, the vote was as follows: Aye: Pavelka, Fintel, Shaw, Bitterman, Samuelson, Becker and Johnson; Nay: None. Motion carried.

Tom presented the Engineering Agreement for Box Culvert Project #C-18(345). Motion by Fintel and seconded by Shaw to approve the Agreement as presented and authorize the Chairman to sign the same. Upon roll call, the vote was as follows: Fintel, Shaw, Bitterman, Samuelson, Becker, Pavelka and Johnson; Nay: None. Motion carried.

Motion by Fintel and seconded by Shaw to open bids for Box Culvert Project #C-18(321) at 9:15 a.m. Upon roll call, the vote was as follows: Aye: Shaw, Bitterman, Samuelson, Becker, Pavelka, Fintel and Johnson; Nay: None. Motion carried.

The Engineer estimate for the project came out to \$266,872.50. Bid received: Van Kirk Bros Contracting: Total Bid Price: \$240,542; Contingency Bid (not included in Total Bid Price) for crushed rock for base: \$5,074.00.

Motion by Shaw and seconded by Fintel to accept the bid for Box Culvert Project #C-18(321) from Van Kirk Bros Contracting. Upon roll call, the vote was as follows: Aye: Bitterman, Samuelson, Becker, Pavelka, Fintel, Shaw and Johnson; Nay: None. Motion carried.

Donna Jensen, Health Department Director, introduced Sara Mertens as the new Health Department Director. Donna will work on training Sara into the Director position and transitioning out in a few weeks.

Bob Stutsman with Integrated Security Solutions presented the Board with options for security at the Courthouse. Bob will provide the County Clerk with itemization of his estimates.

The Fee Reports were sent to the Board prior to the meeting. Motion by Fintel and seconded by Pavelka to approve the fee reports for the following county officials for the month of March 2024: County Clerk \$5,334.50; County Court \$10,703.76; Clerk of District Court \$15,575.63; Sheriff's fees \$4,147.84; County Health Department \$1,902.70 and County Treasurer receipts numbered 24030001 through 24030080 in the amount of \$447,057.71. Upon roll call, the vote was as follows: Samuelson, Becker, Pavelka, Fintel, Shaw, Bitterman and Johnson; Nay: None. Motion carried.

Cassie Aksamit, County Clerk, prior to the meeting provided the Board with an updated County Credit Card Use Policy that was prepared by Zelle HR. Cassie presented the Board with Credit Card Requests of department heads as follows: Tom Roemmich for the Roads Department; Haley Malone for Emergency Management / Dispatch; Sara Mertens for the Health Department; Jeff Franklin for the Sheriff's Department (2 cards: 1 for Sheriff Franklin and 1 for Chief Deputy Julich); Cassie Aksamit for the entire Courthouse. Motion by Shaw and seconded by Becker to approve the requests for County Credit Cards. Each card will have a \$1,000.00 limit with the chance for a department head to come to the Board for preapproval for an increase in the limit if needed. Upon roll call, the vote was as follows: Aye: Becker, Pavelka, Fintel, Shaw, Bitterman, Samuelson and Johnson; Nay: None. Motion carried. Clerk Aksamit will notify all department heads and get into the account to make the card requests and/or changes to limits.

Jeff Franklin, County Sheriff was unable to attend the meeting. Clerk Aksamit presented Sheriff Franklin's request to remove Gabrielle Schmidt and add Nealey Branting to the Cornerstone Bank Account for the Clay County Sheriff's Department. Motion by Becker and seconded by Bitterman to approve the removal of Gabrielle Schmidt and add Nealey Branting to the Cornerstone Bank Account for the Clay County Sheriff's Department. Upon roll call, the vote was as follows: Aye: Pavelka, Fintel, Shaw, Bitterman, Samuelson, Becker and Johnson; Nay: None. Motion carried.

Clerk Aksamit presented the inventory of the Courtroom technology from the recent upgrade done by the State of Nebraska. The Board would like additional information on the assumed liabilities of the equipment, the details of the contract with CTI and insurance on such equipment. Clerk Aksamit will work on gathering the same for a future meeting.

A request to approve items for surplus was presented from Joint Planning & Zoning. Motion by Fintel and seconded by Becker to approve the following for surplus: HP DesignJet T520 with stand and cover. Upon roll call, the vote was as follows: Aye: Fintel, Shaw, Bitterman, Samuelson, Becker, Pavelka and Johnson; Nay: None. Motion carried.

Motion by Fintel and seconded by Shaw to adjourn this meeting at 11:00 A.M.; next regular meeting scheduled for April 23, 2024. Upon roll call, the vote was as follows: Aye: Shaw, Bitterman, Samuelson, Becker, Pavelka, Fintel and Johnson; Nay: None. Motion carried.

Cassie Aksamit, County Clerk

L. Wayne Johnson, Chairman